

## GUIDELINES FOR CRAFT VENDORS

1. Crafts are to be made or grown by craft vendor. No paid employees may have been used to make or grow your item(s). It is understood that to make crafts, manufactured items such as shirts, beads, earring backs, pin backs, etc. must be used. However, the final craft product must be an assembly of these items by the vendor. **No second party crafts, no imports, no manufactured items, no resale items.** If you are unclear if your entry fulfills our requirements, call 717-854-1587 to discuss your application.
  2. **ALL craft vendors are REQUIRED to submit photo or slide with application to verify that crafts being sold at the Olde York Street Fair are hand made.**
  3. The intent of The Olde York Street Fair is to offer crafts persons and non-profit charitable and educational organizations an opportunity to sell their handiwork and/or food to raise money for their cause or organization.
  4. There are six types of participation allowed at the Olde York Street Fair.
    - Handcrafted products created by the exhibiting artisans (“for profit” vendors)
    - Displays by non-profit groups.
    - Displays by political candidates to provide information to voters
    - Non-profit sale of food, beverages, and organizational related items by certified non-profit Section 501(c) (3) organizations.
    - Store owners or permanent street vendors along route of Street Fair.
    - Demonstrations of quality crafts, special food vendors, or permitted novelty vendors as contracted by the City of York.
  5. The Olde York Street Fair is a rain or shine event. Be prepared for rain with adequate covering and items to weight down your booth in case of wind. No refunds will be given for inclement weather.
- No electricity will be available. Any power needs must be the responsibility of the booth vendor. **No generators allowed for craft vendors. This includes whisper quiet generators. Please note- if you show up with a generator, you will be asked to leave and your booth fee will not be refunded.**
7. No pets, no boom boxes, no bikes, no skateboards, no in-line or roller-skates.
  8. The Olde York Street Fair officially runs from 12:30 to 6:00 p.m. **Booth set up begins at 9 a.m. – REGISTRATION ASSISTANCE, RESTROOM FACILITIES, ETC. WILL NOT BE AVAILABLE UNTIL THIS TIME!** Informal selling of craft or food items before the start time detracts from the event and creates a lower caliber event overall. Therefore, pre-event start time sales will not be permitted. Please use extreme courtesy for area residents and church services and minimize noise at these locations.
  9. Please bring all your own equipment such as chairs, table, table clothes and canopies. All tables must have table covering to sidewalk.



Important  
Please  
read!

10. Names of all vendors selling food and merchandise will be forwarded to the Pennsylvania Department of Revenue. ALL VENDORS MUST HAVE A CURRENT PENNSYLVANIA SALES TAX LICENSE (PERMANENT OR TEMPORARY). You cannot be accepted without a valid license number.
11. Insurance or disclaimer must be provided by craft vendors. Certificate **must** name the City of York as the insured party.
12. Representatives of the Olde York Street Fair will visit all vendor booths to review stands compliance with guidelines. Those not complying with guidelines could be asked to leave the event and will not be given a refund.
13. Vendors who do not comply with the guidelines of the event will not be allowed to participate in future Olde York Street Fairs even if they are allowed to remain at the present event.
14. No subletting of space is allowed.

York City Recreation and Parks  
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York, PA 17401  
(717) 854-1587

CITY OF YORK