

**YORK BIKE NIGHT  
2010 MERCHANDISE VENDOR APPLICATION**

Friday, September 24, 2010  
6 p.m. - 10 p.m.

**Application Deadline: August 8, 2010**  
**Please review the attached Merchandise Vendor Guidelines**

**Vendor Fee: \$200 per space plus \$60 per space electrical fee.**

**Spaces are 15' wide x 10' deep**

**I need \_\_\_\_ space @ \$200 (\$260 if needed electrical) each for a total of \$ \_\_\_\_**

**PA STATE TAX NUMBER:** \_\_\_\_\_  
**We must have your PA Sales Tax Number to complete this application. No Applications will be accepted without a valid tax number. Please call 717-771-4530 for the PA Revenue Dept.**

Please print or type this information.

**BUSINESS NAME** \_\_\_\_\_

**CONTACT NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

\_\_\_\_\_ street \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip  
**PHONE DAY** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **PHONE EVENING** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**PROPOSED ITEMS FOR SALE** (Please be as complete as possible. The decision of acceptable items remains at the discretion of the Bike Night Committee.)  
\_\_\_\_\_  
\_\_\_\_\_

**DESCRIPTION OF BOOTH OR TRAILER** (Size, signing, etc. You must include a photo of your stand with this application.)  
\_\_\_\_\_  
\_\_\_\_\_

**QUIET GENERATORS ONLY** – Only the use of quiet generators is permitted. All other electricity must be arranged through the event. *For each vendor space requiring electricity, you will need to pay a fee of \$60. Each vendor is limited to 20 amps and must supply their own 50' or 100' #12 wire grounded extension cord capable of handling 15 amps. If a fuse is blown more than once, a fee of \$20 will be charged each additional time. Vendor will be invoiced after event. Failure to pay the invoice will result in ineligibility for the next year's event.*

Please indicate electrical needs: # of lights \_\_\_\_\_, total amps needed \_\_\_\_\_  
Additional electrical information \_\_\_\_\_  
\_\_\_\_\_

**DISCLAIMER** (Must be signed or application will be returned)

Applicant and members and associates of his/her organization agree to indemnify and hold harmless the City of York, and its agents from and against all claims, losses, liabilities, and expenses including attorney's fees and court costs, arising from any circumstances occurring during York Bike Night.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

Send completed application, photo of booth and vendor fee made payable to **The City of York**. to:

York Bike Night  
York City Recreation and Parks  
1 Marketway West, 3<sup>rd</sup> Floor  
York, PA 17403

Confirmation or rejection letters will be mailed no later than September 5th, however, decisions will be made as applications are received. Vendors not chosen will have their checks returned to them with rejection letter.

This is a rain or shine event. No refunds will be given for inclement weather conditions, poor sales, or no shows. There is a \$20 fee for checks returned due to insufficient funds. **Questions? Call 717-854-1587.**

## **Merchandise Vendor Guidelines**

1. York Bike Night officially runs from 6 p.m. to 10 p.m. Vendor placement and set-up time notifications will be sent with confirmation letters by September 10, 2010.
2. York Bike Night is a rain or shine event. Be prepared for rain with adequate covering of your booth. No refunds will be given for inclement weather.
3. Waste generated by vendor must be discarded by vendor.
4. Names of all vendors will be forwarded to the Pennsylvania Department of Revenue. ALL VENDORS MUST HAVE A CURRENT PA SALES TAX LICENSE (Permanent or Temporary.) YOU CANNOT BE ACCEPTED WITHOUT A VALID LICENSE NUMBER.
5. Insurance or waiver (signed application) must be provided by vendors. York Bike Night assumes no liability for any accidents to property or person. The certificate must name City of York as an additional insured party.

**York Bike Night  
York City Recreation & Parks  
1 Marketway West, 3<sup>rd</sup> Floor  
York, PA 17401-1231  
(717) 854-1587  
[www.yorkcityevents.org](http://www.yorkcityevents.org)**