

YORK BIKE NIGHT 2010 FOOD VENDOR APPLICATION

Friday, September 26, 2010

6 p.m. - 10 p.m.

Application Deadline: Friday, August 8, 2010

Please review the attached Food Vendor Guidelines

Vendor Fee: \$325 per space
Spaces are 15' wide x 10' deep
I need ____ space @ \$325

PA STATE TAX NUMBER:

We must have your PA Sales Tax Number to complete this application. No Applications will be accepted without a valid tax number. Please call 717-845-6661 for the PA Revenue Dept.

Please print or type this information.

BUSINESS NAME _____

CONTACT NAME _____

ADDRESS _____
street city state zip

PHONE DAY (____) _____ - _____ **PHONE EVENING** (____) _____ - _____

PROPOSED ITEMS FOR SALE (Please be as complete as possible. The decision of acceptable items remains at the discretion of the Bike Night Committee.)

DESCRIPTION OF BOOTH OR TRAILER (Size, signing, etc. You must include a photo of your stand with this application.)

WHISPER QUIET GENERATORS ONLY – Only the use of whisper quiet generators is permitted. No electricity will be provided. All electrical needs must be supplied by vendor's generator.

DISCLAIMER (Must be signed or application will be returned)

Applicant and members and associates of his/her organization agree to indemnify and hold harmless the City of York, and its agents from and against all claims, losses, liabilities, and expenses including attorney's fees and court costs, arising from any circumstances occurring during York Bike Night.

Applicant Signature **Date**

Send completed application, photo of booth and vendor fee made payable to **The City of York**. to:

York Bike Night
York City Recreation and Parks
1 Marketway West, 3rd Floor
York, PA 17403

Confirmation or rejection letters will be mailed no later than September 5, however, decisions will be made as applications are received. Vendors not chosen will have their checks returned to them with rejection letter. This is a rain or shine event. No refunds will be given for inclement weather conditions, poor sales, or no shows. There is a \$20 fee for checks returned due to insufficient funds. **Questions? Call 717-854-1587.**

York Bike Night Food Vendor Guidelines

1. All food vendors are required to secure a Special Event Health License Application from the Bureau of Permits & Health Licensing, 1 Marketway West, 3rd Floor, York, PA, 17401-1231, (717) 849-2256. You are urged to contact that office no later than one week prior to York Bike Night to make necessary arrangements.
2. No electricity will be provided to food vendors. Use of whisper quiet generators required.
3. York Bike Night officially runs from 6 p.m. to 10 p.m. Vendor placement and set-up time notifications will be sent with confirmation letters by September 10, 2010.
4. Bike Night is a rain or shine event. Be prepared for rain with adequate covering of your booth. No refunds will be given for inclement weather.
5. Packing and food waste generated by food vendor must be discarded by vendor.
6. Food vendor must shield from defacing public and private property, so bring ground covers and tape. **If City must clean up your space of grease and food stains you will be charged a \$100 clean up fee.** Failure to pay this fee within 30 days will make you ineligible for the following year's event.
7. Food Vendors using cooking equipment must bring a fire extinguisher.
8. Names of all vendors will be forwarded to the Pennsylvania Department of Revenue. ALL VENDORS MUST HAVE A CURRENT PA SALES TAX LICENSE (Permanent or Temporary.) YOU CANNOT BE ACCEPTED WITHOUT A VALID LICENSE NUMBER.
9. Insurance or waiver (signed application) must be provided by food vendors. York Bike Night assumes no liability for any accidents to property or person. The certificate must name City of York as an additional insured party.
10. The Bike Night Committee has received numerous requests for healthy food choices at Bike Night from event participants. Strongly consider offering a healthy food item.

APPLICATION DEADLINE: August 8, 2010

