

Jessica M. Fieldhouse

452 West Market Street · York, Pennsylvania 17401

OBJECTIVE

To use professional skills and talents within the York City Community.

EXPERIENCE

- YMCA of York and York County 5/2009 to Present
York, Pennsylvania

Program Coordinator for the Resources for Urban Neighborhoods (RUN) Program. The RUN Program is a locally funded community organizing and community building program.

- Serve as staff person to York City neighborhood associations
 - Conduct relevant research on behalf of city neighborhood associations
 - Conduct goal setting activities with neighborhood associations
 - Initiate and conduct leadership training sessions with neighborhood associations
 - Create technical assistance programs relative to community association base building, meeting facilitation, and grant application writing
 - Encourage and foster long-term, sustainable partnerships and collaborations
- First Capital Engineering, Inc. 3/2006 to 5/2009
York, Pennsylvania

Project Manager and Senior Planner

Project Manager for many commercial and industrial land developments, residential subdivisions, state-funded transportation improvement projects, and municipal engineering projects.

- Assisted in design charrette process for various planning projects
 - Presented plans and projects to various municipal planning commissions, zoning hearing boards, and local governing bodies
 - Tracked project budgets ensuring timely completion of approved proposal within contract parameters
 - Developed project updates and summaries for weekly staff meetings
 - Coordinated completion and submittal of commercial and industrial land development plans
- City of York 8/2004 – 2/2006
York, Pennsylvania

Planner

- Coordinated reviews of land development and subdivision plans by all pertinent departments and agencies
 - Prepared NEPA environmental reviews and assessments in accordance with the U.S. Department of Housing and Urban Development
 - Served as City staff to volunteer planning commission
 - Regularly attended and participated in City planning commission, zoning hearing board, and council meetings
 - Facilitated visioning and goal setting meetings
 - Served as a voting member on the York Area Metropolitan Planning Agency Coordinating and Technical Committees
- Marvin A. Brotter Consulting Services 5/2001 – 8/2004
Scranton, Pennsylvania

Assistant Planner

Assisted Senior Planner in the development of six (6) municipal and multi-municipal comprehensive plans including public brainstorming, visioning, goal setting, and public review meetings.

CERTIFICATES

- American Institute of Certified Planners (AICP), certified planner
May, 2009 to Present

EDUCATION

- Leadership York: Leadership Training Program, Class 2009
- Temple University Post Graduate Community and Regional Planning Program.
- Bloomsburg University, Bloomsburg, Pa
Bachelor of Arts in Geography, August 2001, emphasis in Urban and Regional Planning.

REFERENCES

References are available upon request.